

MINUTES OF IQAC MONTHLY MEETING – JUNE 2024

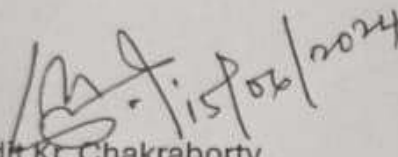
The monthly IQAC meeting for June 2024 was conducted on 15th June 2024 from 10:00 am at the Conference Hall, SMIT. The following members were in attendance:

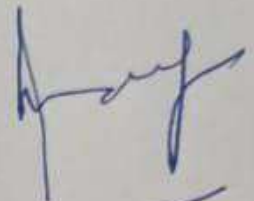
1. Cdr. (Dr.) G. L. Sharma, Director, SMIT - Chairperson
2. Prof. Ajeya Jha, Dept. of Mgt. Std. & AD(A) (i/c)
3. Prof. U. K. Chakraborty, HoD, CSE & Head QC (IQAC Coordinator i/c)
4. Prof. Samarjeet Borah, HoD, CA
5. Mrs. C. Chakraborty, HoD IT (i/c)
6. Dr. Satadru Jha, HoD Chem (i/c)
7. Prof. A. Roychoudhury, HoD, Mathematics
8. Prof. C. Bhuiyan, AD(R) & HoD CE
9. Dr. Bikash Sharma, HoD, ECE
10. Prof. Pankaj Chettri, Addl. Reg.
11. Dr. S. Sarkar, HoD AIDS (i/c)
12. Dr. Neeta Dhusia Sharma, HoD Mgt. Std. (i/c)
13. Dr. Tanay Dey, HoD Physics (i/c)
14. Dr. Rakesh Vishwakarma HoD PE
15. Dr. M. Pandit, HoD EEE (i/c)
16. Mr. Saurav Sharma, HoD ME (i/c)
17. Prof. Anindita Adhikary, Dept. of Mgt. Std.
18. Dr. Sanjeev Kumar, Dy. Reg.
19. Mr. Rakesh Krishna, Head TPIL (i/c)
20. Dr. Ramu T., DCE(Tech.)

The following points were discussed:

1. IQAC Coordinator (i/c) informed the house that the NBA pre-qualifiers for the programs of MCA, MBA and BTech CE has been filled. The filled copies have been forwarded to the heads of respective departments and approval is awaited.
2. Head Quality Cell, thereafter presented the Radhakirshnan Committee Report with detailed analysis of input, process, output and impact for the criteria of Curriculum, Learning & Teaching, & Research.
3. A detailed discussion was carried out and the following were mentioned:
 - a. SMIT should prepare and opt for categorization as Multidisciplinary Education and Research-Intensive Institute.
 - b. Faculty and Students must engage more with the adopted villages.
 - c. Departments of Chemistry and Civil Engineering to assess and audit green energy usage and quantify carbon credit.
 - d. Existing SOP's published over SUCHANA portal to be revised by departments to bring more clarity and transparency in governance and administration.
 - e. AD(A) to look into possibilities of Dual Degree collaboration with foreign Universities.
 - f. Departments to engage with implementing HEI's for Virtual Lab.

- g. Every department to conduct Ideathon/Hackathon every semester to engage students and optimize skill-based learning.
 - h. Departments to evaluate possibilities of engaging PG students for UG teaching as assistants.
4. Chairperson directed Head Quality Cell to circulate the presentation to all present in the meeting for better understanding and comments and insights on action plan.
 5. There being no other issues, the meeting ended with thanks to the chair.


Udit Kr. Chakraborty
Head, Quality Cell


Dr. G. L. Sharma
Director, SMIT

1-7-24